**NEF Commemorative Grant Fund for Capacity Building of Young Scientists (CGF)**

**CGF Application Form for Project Scientist (PS)**

**(For Qualification B1: Fieldwork in the target country)**

**1. INFORMATION OF INVESTIGATORS**

**1.1 Project Scientist (PS)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | First/Given name  | Middle name  | Last/Family name  |
| Title/Prefix | Mr / Mrs / Mis /Ms | Birth date | dd/mm/yyyy/ / Month / Year |
| Position held |  | Nationality |  |
| Name of institution |  |
| Postal address |  |
| Day time phone |  | E-mail |  |
| If you have granted by NEF, state the year(s) approved with the programme name(s). |  |

**1.2 Project Coordinator (PC)**

|  |  |
| --- | --- |
| Name | First/Given name 　　Middle name 　　Last/Family name  |
| Name of institution |  |

**2 SUMMARY OF PROPOSED PROJECT**

**2.1 Title of research**

|  |
| --- |
| Give a brief and descriptive title of your research project. |

**2.2 Abstract** (approximately 200 words)

|  |
| --- |
| Provide approximately 200-word summary of the research project within this space. |

**2.3 Duration of research**

|  |  |
| --- | --- |
| Duration of the proposed research: |  Months |
| Start from: |  dd/mm/yyyy  | End in: |  dd/mm/yyyy  |

**2.4 Total amount of budget**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Research expenses | Travel expenses for PS/PC | Total |
| Total amount |  JPY |  JPY |  JPY |

**3 RESEARCH CONTENTS**

Sentences typed with blue ink indicate instruction. Please follow it, and delete it all from the form before submission. Type in this application form with black ink, proofread it carefully (if necessary, with support of someone who is proficient in English writing) and avoid technical jargons.

The “3 RESEARCH CONTENTS” (from 3.1 Introduction to 3.8 Literature cited) must not exceed a maximum of five (5) pages, using 12-point normal font in single spacing.

**3.1 Introduction**

Please describe background of your research, including statement of the problems and their importance/ relevance to nature conservation, with key literature.

**3.2 Objectives**

Please state the specific objectives of the proposed research project.

**3.3 Research questions and hypotheses to be addressed**

Please state the research questions and hypotheses in relation to the objectives as concretely as possible.

**3.4 Materials and methods**

Please provide description of the methods for data collection and analysis, including study area, procedures in the field and/or laboratory works, specimens/materials to be collected in the field, and analytical (experimental and statistical) methods. This part is expected to provide sufficient details for reviewers to be able to understand how you will address each of the objectives and clarify the questions/hypotheses.

**3.5 Schedule of research**

Duration of the proposed research: months

Start date (dd/mm/yyyy): / /

End date (dd/mm/yyyy): / /

Please make a timetable that shows how you allocate time to each research activity.

When you submit your application in the end of July 2023, please state the date after November 2023 for Start date because notification of the selection results will be made by the end of October 2023.

When you submit your application in the end of January 2024, please state the date after May 2024 for Start date because notification of the selection results will be made by the end of April 2024.

Please be sure that the project duration is basically 2 years, but it may be extended to maximum of 3 years.

**3.6 Expected results**

Please clearly describe the expected results/findings of your research project.

**3.7 Expected products**

Please describe the expected publications of your research project (e.g., papers, presentations, etc.). Please be sure that you are required to publish the research findings to at least one peer-reviewed journal as the first author.

**3.8 Literature cited**

Please list properly all the literature that you cite in this application.

**4 BUDGET**

**4.1 Summary**

|  |  |  |  |
| --- | --- | --- | --- |
|  | Research expenses …(a) | Travel expenses for PS/PC | Total |
| 1st year …(i) |  JPY |  JPY |  JPY |
| 2nd year …(ii) |  JPY |  JPY |  JPY |
| 3rd year …(iii) |  JPY |  JPY |  JPY |
| Total …(i+ii+iii) |  JPY |  JPY |  JPY |

Indicate the approximate total cost for each project year. Please be sure that the project duration is basically 2 years, but it may be extended to maximum of 3 years.

**4.2 Breakdown**

|  |  |  |
| --- | --- | --- |
| Items/services to be purchased | Unit cost and quantity for each item | Subtotal  |
| Indicate details of all individual items, such as travel costs, equipment and other expenses of the proposed study. When proposing a multi-year project, please separate your expenses on an annual basis. Please clearly explain the necessity and purposes of the individual items requested. All the prices must be converted into Japanese yen.Example:1st yearRESEARCH EXPENSES Expendable items Reagent, etc.TRAVEL EXPENSES International airfare (PS/PC)Travel insurance AccommodationFoodLocal transportationCar rental (from A to B)2nd year (Describe as above)\*\* Budget expenses for PC should be included in this application form except the management expenses. | unit cost \* quantity = ---JPY- JPY/trip \* - trips \* 2 persons = --- JPY- JPY \* 2 persons = ---JPY- JPY/night \* - nights \* - rooms = --- JPY- JPY/day \* - days \* 2 persons = --- JPY- JPY/trip \* - trips \* 2 persons = --- JPY- JPY/trip \* - trips = --- JPY | --- JPY--- JPY--- JPY--- JPY |

Budget (continued)

|  |  |  |
| --- | --- | --- |
| Items/services to be purchased | Unit cost and quantity for each item | Subtotal  |
|  |  |  |
| Resources already available |
| State if you have any other sources of financial support to your proposed research project. |
|   |
|  |

**5 CURRICULUM VITAE OF PROJECT SCIENTIST**

**5.1 Record of education**

|  |
| --- |
| Bachelor’s degree completed in (mm/yyyy) |
| Major/Programme |  |
| University/Institute |  |
| Thesis title (if any) |  |
| Master’s degree completed in (mm/yyyy) |
| Major/Programme |  |
| University/Institute |  |
| Thesis title |  |
| Doctoral degree started from (mm/yyyy) |
| Major/Programme |  |
| University/Institute |  |
| Dissertation title |  |

**5.2 Employment/professional services**

|  |  |  |
| --- | --- | --- |
| Year | Position | Employer |
|  |  | Please list the main ones. |

**5.3 Research experience**

|  |
| --- |
| Briefly indicate your past history of research activities relevant to the proposed research project. |

**5.4 Selected publications**

|  |
| --- |
| Please list your publications relevant to the proposed research project. |

**SIGNATURE**

|  |
| --- |
| As the *PS of this proposed research project*, I hereby certify that the information given in this application is accurate, complete, and honestly presented. I understand that any inaccurate/misleading information or omission will be the cause for disqualification from consideration if discovered. I also understand that completing an application form does not guarantee grant. If funded by NEF Commemorative Grant Fund for Capacity Building of Young Scientists (CGF), I will implement the proposed research project as scheduled with PC and its funds will be used only for the proposed research project to cover expenditures as indicated in this application. I agree to submit all reports required in the CGF Programme to the NEF Secretariat in due time.  |
| Signature |  | Date |  |
| Name (print) |  |

**APPROVAL OF PC**

|  |  |  |  |
| --- | --- | --- | --- |
| Signature |  | Date |  |
| Name(print) |  | Position held |  |
| Institution |  |
| Address |  |
| Telephone |  | e-mail |  |

**APPROVAL FROM THE MAIN SUPERVISOR**

If the PC is a co-supervisor of the PS, approval from the main supervisor is required. Please enter the main supervisor's information and make a signature below.

|  |  |  |  |
| --- | --- | --- | --- |
| Name | First/Given name  | Middle name  | Last/Family name  |
| Title/Prefix | Prof / Dr / Mr / Ms | Birth date | dd/mm/yyyy/ / Month / Year |
| Position held |  | Nationality |  |
| Name of institution |  |
| Postal address |  |
| Day time phone |  |
| E-mail |  |

As the main supervisor of the PS proposing this research project, I agree that the following co-supervisor will be the PC for this project:

|  |  |
| --- | --- |
| Name of co-supervisor (print) |  |
| Signature |  | Date |  |
| Name (print) |  |